

**GOVERNMENT OF NAGALAND  
ELECTION DEPARTMENT**

No. ELE/IT-CDT/38/2020/Part

:

Dated Kohima, the 5<sup>th</sup> October 2020.

**Press Release**

**SUVIDHA  
(suvidha.eci.gov.in)**

Application link is provided on the official website of the CEO: [www.ceo.nagaland.gov.in](http://www.ceo.nagaland.gov.in)

**Bye Election to the Nagaland Legislative Assembly, 2020 - Suvidha – Facility for the Candidates and Political Parties to:-**

1. Apply online Nomination Form and Affidavit
2. Apply online for different permissions during Election Campaign.

**Online Nomination Form and Affidavit**

Candidates can make online data entry of their personal details in the nomination form and the affidavit (Form-26)

**Step 1- Registration:** The Candidate will have to do the registration and login with the mobile number and OTP. After successful login, the Candidate needs to enter the EPIC number and the relevant details will be auto-fetched from the electoral roll.

**Step 2- Data entry of personal details in the form and affidavit:** Candidate needs to make data entry of his personal details in the nomination form and affidavit online. In case of error or mistake made while making entries, the same can be edited/corrected, till the finalization by the Candidate.

**Step 3-Selection of preferable dates:** After completing the verification of details, Candidate has to finalize the form and proceed further for selection of 3 preferable dates for physical submission of the form before the Returning Officer.

**Step 4-Security deposit:** The Candidate can choose to enter the details of challan or indicate the option to deposit it by cash.

**Step 5-Physical submission of print out of the form filled online:** It is to be noted that the form in which the online data entry has been made by candidate, will only be treated duly submitted if a printout with QR Code is taken from the system, signed in ink, notarized and delivered by hand, either by the candidate himself or by his proposer between 11:00 AM and 3:00 PM to the Returning Officer, on the appointed date and place, specified by him. The online Nomination Facility will be closed one day prior to the last date of nomination.

## Online Permissions

The Suvidha application provides facilities for applying, processing, granting and monitoring permissions.

### **The permissions are as follows:**

- ▶ Permission to hold meeting & Loud Speaker.
- ▶ Opening of Temporary Party Office.
- ▶ Vehicle Permit.
- ▶ Permit to take out Procession & Loud Speaker.
- ▶ Permit for Street Corner Meeting & Loud Speaker.
- ▶ Helicopter & Helipad.
- ▶ Permit for Construction of Rostrum/Barricade
- ▶ Vehicle Permit (Inter District).

### **Facilities:**

- ▶ Receipts generated for every application on successful submission of the application.
- ▶ Availability Status- Applicant can see whether the place sought for meeting etc. is booked on that date and time before proceeding with the Application.
- ▶ Forwarding letter auto generated to the permission issuing authorities who will have all details of the application.
- ▶ Assembly Constituency wise Police Stations are mapped.
- ▶ Concerned police station will get alert over registered mobile about the application received & permission granted. They can also get the application papers for issuing no objection in Suvidha.
- ▶ Application Details Register is auto generated capturing all details of the application and decision taken.
- ▶ Event Place, Date & Time is captured in the database.

**Process:**

1) **Entry Form:** On accessing the Suvidha Application, the Application Entry Form will appear. User can fill the application entry form for seeking the permission by specifying type of permission, such as permissions for holding meetings, use of loud speakers etc.

**2) Pre-defined formats for Candidate Permissions:**

**I. Permission to hold meeting & loud Speaker**

**Pre-Defined Formats:**

- ✓ NOC from land Owner/Head of the Institution (Mandatory)
- ✓ NOC from OC/IO/SP (Optional)
- ✓ Probable Expenditure Statement (Mandatory)
- ✓ Application in Prescribed format (Mandatory)
- ✓

**II. Permission for opening of temporary Party Office**

**Pre-Defined Formats:**

- ✓ Site Description Details-upload a copy of Details (Mandatory)
- ✓ Consent letter of the Owner/tenant must be attached (mandatory)
- ✓ NOC from OC/IO/SP (Optional)
- ✓ Probable Expenditure Statement (Mandatory)
- ✓ Application in Prescribed format (Mandatory)

**III. Application for Vehicle Permit**

**Pre-Defined Formats:**

- ✓ Description of vehicle (Mandatory)
- ✓ Attach a copy of the Registration/insurance/tax token (mandatory)
- ✓ Probable Expenditure Statement (Mandatory)
- ✓ Application in Prescribed format (Mandatory)

**IV. Permit to take out Procession & loud Speaker**

**Pre-Defined Formats:**

- ✓ NOC from land Owner/Head of the Institution (Mandatory)
- ✓ NOC from OC/IO/SP (Optional)
- ✓ Full Details of Vehicles (Mandatory)
- ✓ Probable Expenditure Statement (Mandatory)
- ✓ Application in Prescribed format (Mandatory)

**V. Permit for Street Corner meeting & loud Speaker**

**Pre-Defined Formats:**

- ✓ NOC from land Owner/Head of the Institution (Mandatory)
- ✓ NOC from OC/IO/SP (Optional)
- ✓ Probable Expenditure Statement (Mandatory)
- ✓ Application in Prescribed format (Mandatory)