

**OFFICE OF THE CHIEF ELECTORAL OFFICER
NAGALAND : KOHIMA**

Email : ceo_nagaland@eci.gov.in, Fax: 03702290460

No.ELE-TRG-ECI/1/2018/

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Dated Kohima, the 10th October, 2018.

Empanelment of retired IAS/PCS/ECI Officers as NLMTs

In connection with the upcoming general election to the Lok Sabha, the India International Institute of Democracy and Management (IIIDEM) of ECI is in the process to empanel retired IAS/PCS/Election Officers, who has experience of conducting elections/trainings in the past, as National Level Master Trainers, for preparatory work like training of officers connected with conduct of elections.

Essential

Having at least five years experience in Conduct of election/Election training/Training.

Job Profile

The selected NLMTs will be given Refresher Training before they are deployed.

Perks/Remuneration

Remuneration of Rs.3000/- per day may be given to the NLMT for taking sessions.

Travel & Accommodation

IIIDEM will reimburse travel expenses for the journey performed in connection with IIIDEM's training programme. Economy class air fare/AC-II train fare/bus fare may be reimbursed to them on production of original bills.

The basic course material will be provided by IIIDEM.

The boarding and lodging will be provided by CEO concerned. If they are called to train people in Delhi, the CEO will make necessary arrangements for their boarding and lodging in the respective Bhavans.

Job Description

The NLMTs are required to take sessions as per the schedule of the training. As there may be simultaneous batches across the States, the NLMT may be deputed to take sessions in another training hall of the same venue or different venue of the same location or different location in the same State or to another State. They will also have to evaluate candidates, setting up question papers and checking answer sheets.

Each NLMT has to select at least 3 subjects on which he shall provide training. IIIDEM shall arrange for Content & Process (TTF) training and process training of the NLMTs before their deployment for the training program.

Period of Empanelment

The initial empanelment is for a period of one year, which may further be extended after approval of the Commission.

Last date for filling Application

The CV may be forwarded to the Chief Electoral Officer, Nagaland till 20.10.2018 at email id ceo_nagaland@eci.gov.in

Terms & Condition

The Commission reserves the right to withdraw the circular/cancel the appointment process at any time without assigning any reason.

The application form can be obtained from the undersigned office during office hour or downloaded at ceo.nagaland.gov.in.

Sd/-

ABHIJIT SINHA, IAS
Chief Electoral Officer, Nagaland